PROCESS FLOW FOR PAYMENT OF GOVERNMENT TAXES FOR GOVERNMENT OF WEST BENGAL

Please log on to https://wbfin.wb.nic.in/GRIPS/



Click on Payment of Tax and Non-Tax revenue

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Select appropriate Dept/ Dir.

For example select Directorate of Commercial Tax for payment of all State commercial taxes. Then select appropriate sub-head like VAT, Professional tax, Earnest Money deposit for making the payment.

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Fill-up the necessary details

Select user type: Registered/ Unregistered

If user type is registered, please input registration number

Select payment mode as online.

Click on proceed

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Input Remarks (if any)

In payment details portion,

Select service type viz. CST, Cess education, Cess RE, VAT etc. as per payment requirement

Input TIN/ RC No wherever applicable. If TIN/ RC is not applicable for the selected service type, TIN/ RC No input space will will automatically show as **N.A.**

Select Head of account Description and the Head of account will get auto-populated.

Fill up the amount.

For Multiple payments, click on the add row button.

Click on SUBMIT

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CONFIRM FOLLOWI	ING INFORMATION				1
	D	pirectorate of Commercial Tax			l
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Depositor's Name:*	Joy Poddar	Phone No:	45646566666		l
Mobile No:*	1234567890	Address:*	vkjkgjfk		l
E-Mail:	hkfjks@gmail.com	Depositor's Type:	Unregistered		l
Trade Name:	Joy Poddar	TIN/RC NO:	N.A.		l
Frequency:	monthly				l
Period From:	01/10/2012	Period To:	31/10/2012		l
Payment Mode:*	Online Payment				l
Case No:					l
Remarks:					
CONFIRM AMOUNT	DETAILS				
		PAYMENT DETAILS			1
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Check the inputted details

For any modifications click on back button

Else click on **CONFIRM**



Select HDFC Bank to make the payment.

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Security pop-up may come, select YES.

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Online payment confirmation will come, select **YES**.

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(*)For online payment	click on '	GO TO BANK', to pay challan	a through selected ba	nk's site				_
	Govt. R	eference No(GRN) : 19	2012130000009841	(Please NOTE t	his GRI	for future reference)		
Depositor's Name:*	Joy F	Poddar	Phone	No:	4564	6566666		
Mobile No:*	1234	567890	Address	s:*	vkjkç	jjfk		
E-Mail:	hkfjk	s@gmail.com	Deposi	tor's Type :	Unre	gistered		
Trade Name:	Joy F	oddar	TIN/RO	NO:	N.A			
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At this point, you may note down the Govt. Reference No (GRN) or click on the PRINT button to generate Challan Form.

Click on GO TO HDFC Bank (For Online Payment)



Once the payment is made the webpage will be routed back to the GRIPS portal which will display the below Success Payment message!!!



Another Window will pop up where you can

a.Click on this icon to print the Challan Receipt

b.You may also save the same by clicking on this icon **for** future reference.

Sample copy of the Challan Receipt.

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Reference Number	192012130000002161
Depositor Name	ANISH GANDHI
Challan Amount	1/- (One Rupee and Zero Paise)
Internet Banking Transaction Reference Number.	55822173
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