



We understand your world

HDFC Bank Limited.
Depository Operations
Demat & Remat Unit
I -Think Techno Campus
8th Floor,Bldg-Alpha
Kanjur Marg (E) Mumbai - 400 042
For Queries kindly visit
www.hdfcbank.com/services

ANNEXURE D

DEMATERIALISATION REQUEST FORM

DRN :

For Office Use Only

Branch Code & Name _____

Sr.No. 99 _____

date _____

RFD No. _____

DP ID No. _____

Date : _____

I / We request you to dematerialise the enclosed certificate(s) into my / our account as per the details given below :

Client Id										
Sole / First Holder Name										
Second Holder Name										
Third Holder Name										
Company Name										
Type of security	<i>(Equity / Others (please specify))</i>									
Quantity to be Dematerialised (in figures) (In words)										
Face Value										
ISIN (To be filled in by the DP)										

Details of Securities :

<input type="checkbox"/> Free Securities						<input type="checkbox"/> Locked-in Securities					
Folio No.	Certificate Nos.		Distinctive Nos.		Quantity						
	From	To	From	To							

Total No. of Certificates : _____

Details of Locked-in Securities:

Lock-in reason	
Lock-in release date	

(In case the space is found to be insufficient, an annexure containing the certificate details in the same format may be attached. Please use separate form for free securities and locked-in securities)

Declaration

I/We hereby declare that the above mentioned securities are registered in my/our name. The original certificates are hereby surrendered by me/us for dematerialisation. I/We are hereby declare that the securities surrendered be me/us for dematerialisation are free from any lien or charge or encumbrance and represents the bonafide securities of the company to the best of my/our knowledge and belief.

Holder(s)	Signature(s)
Sole / First Holder	
Second Holder	
Third Holder	

Participant Authorisation

We have received the above mentioned securities for dematerialisation. The application form is verified with the certificate(s) surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates. It is also certified that the holders of the securities have beneficiary account with us in the same name(s).

Name of the Executive :

Signature _____

Participant's Stamp & Date _____



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ACKNOWLEDGEMENT

99

We hereby acknowledge the receipt of _____ shares / units/ bonds/ debenture of _____ surrendered for dematerialisation by Mr. / Ms. / M/s. _____ having Client Id _____

"The shares / Units / bonds / debentures have been accepted for dematerialisation on best effort basis. Any rejection or delay in granting credit by the Company or Registrar & Transfer Agent is beyond HDFC Bank's control." Securities for dematerialisation should be handed only at HDFC Bank Ltd's counters providing depository services.