

FREQUENTLY USED TRANSACTION STEPS NEW NETBANKING				
Sr. No.	Menu Options	Module	Transaction	Steps
1	Pay	Money Transfer	How to add beneficiary through NetBanking	Pay --> Money Transfer --> Payee --> Add Payee --> Enter Details & Click on 'Continue' --> Verify details, accept T&C and 'Confirm' --> Select Verification Method & Click on 'Continue' --> Enter OTP & Click on 'Continue' (You can start transferring after 30 minutes)
2	Pay	Bill Payments	How to add biller & set auto pay on utility bills & make bill payments	Pay --> Bill Payments --> Add Biller --> Select Category --> Enter Details --> Enable AutoPay --> Pay Now --> Enter Bill Amount --> Accept T&C --> Click on 'Confirm'
3	Pay	Cards	How to block Debit Card	Pay --> Cards --> Select Card --> Block --> Enter reason for blocking and remarks if any --> Click on 'Block' --> You will receive an acknowledgement message and an option to reissue a new card
4	Pay	Cards	How to block Credit Card	Pay --> Cards --> Select Card --> Block --> Enter reason for blocking, choose if you want to reissue a new Credit Card and click on 'Block' --> You will receive an acknowledgement message and your Credit Card will be blocked.
5	Pay	Cards	Generate new PIN for Credit Card / Debit Card	Pay --> Cards --> Select Card --> Change PIN --> Confirm your mobile number and enter the required PIN --> Enter the OTP received on your registered mobile number --> You will receive an acknowledgement for the same.
6	Pay	Money Transfer	How to transfer money within own accounts	Pay --> Money Transfer --> Between My Accounts --> Select Account (From & To) --> Continue --> Fill in Amount and Date. Select if you want it to be an immediate, scheduled or repeat transaction --> Continue --> Check all details & Tap on 'Confirm'
7	Pay	Insure	How to apply for Health Insurance	Insure --> Health & Accident --> Select Category --> Apply Online (You'll be redirected to the respective Insurance company website) --> Select 'Sum Insured' and tap on 'Calculate Premium' (Your details will be already populated in the Insurer website) --> Select from the Premium options available --> Fill in your basic details, nominee details and proceed to payment --> Accept Terms & Conditions and tap on 'Buy Now' --> Make Payment
8	Pay	Recharge	How to do mobile recharges	Pay --> Recharge --> Mobile --> Fill in the required details and Click on continue --> Check all details & confirm
9	Pay	Money Transfer	How to transfer funds using NEFT,RTGS,IMPS	Pay --> Money Transfer --> To other accounts --> Type payee's name OR select from existing payees from the right bottom section & tap on 'Transfer' --> Fill in the Amount and Date, and whether you want it to be immediate, scheduled or repeat transaction. --> Select the Transfer mode i.e. IMPS or NEFT, Add remarks and Tap on 'Continue' --> Accept the Terms and Conditions --> Confirm --> Enter the OTP and tap on 'Continue'
10	Pay	Cards	How to generate Debit Card PIN through HDFC Bank NetBanking	Pay --> Cards --> Select Debit Card --> Set PIN --> Enter PIN and click 'continue' --> Enter OTP and click 'continue'
11	Pay	Cards	How to pay Credit card bill through HDFC Bank NetBanking	Pay --> Credit Cards --> Select Card --> Pay --> Enter Amount and tap on 'Continue' --> Verify details and confirm
12	Save	Accounts	How to download account statement	Save --> Accounts --> Select Account --> Statement --> Select Time Period --> Request Statement
13	Save	Deposits	How to book FD through NetBanking	Save --> Deposits --> Open Fixed Deposit (Under Action Panel) --> Select Account & click on 'Receive Interest' --> Add amount & information --> Select 'On Maturity' --> Select Branch --> Add Nominee Details --> Accept Terms & Conditions
14	Save	Deposits	How to book RD through NetBanking	Save --> Deposits --> Open Fixed Deposit (Under Action Panel) --> Select account, enter the monthly deposit amount and duration --> Select Branch --> Add Nominee Details --> Accept Terms & Conditions
15	Save	Accounts	How to add nominee to your account via HDFC Bank NetBanking	Save --> Accounts --> Select Account --> Add Nominee --> Enter Nominee details and tap on 'Continue' --> Check details. Accept the Terms & Conditions & tap on 'Confirm' (For Joint Accounts, submit nominee details and download form. Submit the form to your branch)
16	Invest	Mutual Funds	How to invest in Mutual Funds via HDFC Bank NetBanking	(ISA Account required) Invest --> Mutual Funds --> Tap on 'Purchase NFO/Lumpsum/SIP' option from the right panel --> Select either NFO/Lumpsum/SIP --> Select 'Fund House' from drop-down --> Select scheme and click on 'Continue' --> Enter Amount to invest and tap on 'Continue' --> Accept T&C and tap on 'Continue'
17	Login	Login	Change NetBanking password	Login(unsuccesful)--> Forgot Password --> Enter Cust ID --> Select verification method --> Submit OTP & complete security check --> Enter Registered Mobile Number --> Submit OTP received on Registered Mobile Number and Email --> Set New PIN
18	General	General	How to create or change personalized ID	Click on your name in the top-right corner --> Under My Profile on Personal details tap on 'Change' to change user ID OR Tap on 'Create User ID' to create new user ID --> Enter personalized user ID as per suggested conditions & Continue --> Check & Confirm