

Classification - Internal
Re-KYC Guidelines

As per RBI guidelines in the Master Direction **RBI/DBR/2015-16/18 Master Direction DBR.AML.BC.No.81/14.01.001/2015-16**, it is mandatory for customers to periodically update their KYC details with the bank.

Please find below ways to update KYC :-

For Individual Customers:

1. Insta Service: Insta Service for Re-KYC updation available on website.
2. Xpressway: Login- > Services-> REKYC
3. Chatbanking: Online Assisted WhatsApp REKYC on 7070022222 > Customer will receive a link to update Re-KYC digitally.
4. Net- Banking: Login to Net-Banking > Confirm KYC Details > Upload duly filled form.
5. Mobile Banking: Click on banner displaying REKYC pendency.
6. Email: rekychdfcbank@hdfcbank.com, if there is no change in KYC information.
7. Branch:
 - Customer can sign Self declaration form in case there is no change in KYC information or,
 - Customer will have to submit REKYC form along with self-attested copy of Officially Valid documents (Original document required to verify) which can be obtained from branch staff / Website(www.hdfcbank.com) > Form centre.

For Non-Resident Individual Customers:

1. Online via Net Banking: Login to Net-Banking > Confirm KYC Details > Upload duly filled form.
2. Email Submission (In case of no Demographic Changes)
 - Send a self-attested copy of your KYC documents along with the [KYC form & Extended KYC declaration](#).
 - Email to rekychdfcbank@hdfcbank.com from your registered email ID (if your personal details, like address, have not changed).
3. Mailbox Services: Website > NR > Mailbox Services
4. Courier / Post to Branch
 - Send a self-attested copy of your [KYC documents](#) along with a duly filled [KYC form & Extended KYC declaration](#) through courier /post at your HDFC Bank branch.
5. Visit Nearest Branch

For Non- Individual Customers:

- Customer can sign Self declaration form in case there is no change in KYC information or ,
- Customer will have to submit REKYC form along with self-attested copy of Officially Valid documents (Original document required to verify) which can be obtained from branch staff / Website(www.hdfcbank.com) > Form centre.